Keller United Methodist Church

Board of Trustees Meeting February 18, 2020

Minutes

**Present**:

Pastor Jason Lou Tiner Mickey Shelley David Gerig Bob Whetson Kathy Ezell

Becky Parks Tom Belter Brady Sterchi Earl Teague Paul Anderson

**Time Minutes**

5:01pm call to order 5:01pm - Lou

5:01pm Opening Prayer: Pastor Jason

5:03pm Beginning comments / Approval of minutes:

* + - minor type-o with Brady’s and David’s name
		- Amendments to 2020 trustee work division:
		- Add Kathy to Finance Liaison, Becky for Ministries interface
		- Motion from Lou approval of 01/21/20 meeting minutes/ 2nd from Becky - **Approved**

5:04pm Facilities update - Lou

* + - Water leak under kitchen, leak and mold present fixed on 2/18/20
		- Lights in music room quote
		- Drainage issues
			* Issues in stairwell of DAC; north wall crack in concrete; large flow along north wall
* Video from district office. Need to view if have not already
	+ Officially labeling trustees as Board of Trustees (5:07pm)
* Water use issues:
	+ Gallons used from @40,000 to @ 400,000 to @ 100,000
	+ Checked meters, not moving much – no leak suspected
* Looking into use of well water
* Request from youth center to paint one wall green
	+ Motion from Lou for Approval/ 2nd from Brady - **Approved**
* Decided to have minor requests such as this in the future to be handled via email through Lou
* Peterson pre-emergent fertilizer
* Concern regarding Bees effected by pre-emergent
* pre-emergent that contains primary chemical that effects Bees will be prohibited
* Pre-emergent with secondary chemicals that may effect bees, we want to know
* Elevator shaft moisture issues fixed; smell gone
* Still looking at long term fix

5:17pm Tree update - Tom

* Closeout report submitted; project completed
* Final cost $6,692, not to include irrigation costs (repair and new section)
* Peterson provided a zone map for the two controllers to help locate future issues
* $225 credit with Landscape systems of Keller for future plant/tree purchase
	+ - Tom asked to write article on the tree project for church communications
* Tom asked for approval by Board
* Tom will write article and send to Board of Trustees for a proof read

Drainage:

* Tom met separately with Petersons and a local gutter company
	+ To get a cost estimate and opinions on respective issues
* Gutters would be @ $2,500 range
* Petersons walked property to show current issues; “land sculpting” to get water to parking lot quicker
	+ 3 project bids in the sum of @ $10,000
		- * Tom will get more input from vendors

5:27pm Resource center vehicle - Brady

* Spoke to Becky Pickus: verified that the truck is needed for at least one food pick-up from one facility per week.
* Currently using volunteers personally owned vehicles; on occasion two personal trucks are used.
* Delivery from Tarrant County Food Bank is a separate service and not included in the description for need of a Resource truck
* Donor provided $20,000 to get truck
* Preference is box truck, specific for food transport, no chemicals
	+ Before we look at other uses of vehicle, we need to ensure we satisfy resource center needs - Lou

Review of Brady’s report

* Box truck; truck and trailer; and as needed rental
* @ $5,000 - $5,500 annual maintenance costs (fuel, etc)
* Need for record keeping of drivers
* Discussion of usability between truck/trailer vs box truck
* Established objective of deciding which route to focus on out of the 3 options
* Truck/trailer would have exposure to elements - Lou
	+ box truck offers protection; Becky Pickus does not like truck/trailer idea
* Not in favor of purchasing a vehicle - Tom/Kathy
	+ Long term rental agreement with box truck rental
	+ Concern of long term expenditures on maintenance
* Paul likes the box truck idea over truck/trailer
* Donor made contribution for an actual purchase
* If we proceed with lease/rental should we discuss change with donor?

5:50pm Lou made motion to eliminate the truck/trailer as a purchase option/ 2nd from Brady - **Approved**

* Comment to vote on which of the two options for a box truck vehicle to pursue
	+ Purchase or a Lease/rental
* recommendation to table vote on which way to go, so we can get more information on options

Lou – table with need for solid information on what we would buy/rental

* Becky Pickus has to be on agenda for next meeting
* Request to get more information regarding a guaranteed long-term rental agreement with a particular company
* Pastor Jason – procedural issues the way this contribution was received
	+ 3rd party issuance
	+ Cannot just return; without difficulty
	+ Conversation with donor (Lou and Jason)
	+ Donation in future
		- Need for proposal
		- Approval of Board of Trustees and Finance

ALL AGREED to table vehicle vote

5:57pm

 2020 Priorities - Lou

* Review of priority list based off of Board of Trustees scoring sheets from last meeting
* Open to discussion for disagreement of priority list
* Communication to members of priority list

6:03pm Ministry Council follow-up - Lou

* KUMC goal setting worksheet (Tom Belter) - printout
	+ Map goal setting sheet to Priority sheet
	+ Driving Forces
		- Add improve communication (#1)
		- Add maintenance of facilities (added to bottom)
	+ Restraining Forces
		- poor communication (adjust to top of list)
		- Lack of Involvement
			* “too busy”
		- Add future planning/vision – Bob

Lou

* Bring poor communication and improve communication together and put as a top priority
* Bring lack of involvement and not enough participation together and rank at the top
* Add financial stewardship

Trustee Goals

1. Create broad involvement of church members in the operation and maintenance of the church and Board of Trustee Activities
	1. 6 points
	2. Clarity on #2: add one non-trustee church member on trustee projects
2. Effectively use of Church funds to maintain and improve church facilities.
	1. #5 develop a program to actively solicit/encourage church member’s endowments
		1. Tree memorials

6:24pm Lou made motion for approval of recommendations to ministry council/ 2nd from Kathy - **Approved**

 Approve goal setting vision statements

* Question by Becky on clarity on trustee responsibility to train facilities
* Bob requested that input on creating, publishing and maintaining a multi-year facility maintenance & improvement plan to be emailed to him (trustee goal #2 – item 2)

6:25pm ERT discussion - Mickey

ERT meeting was held on February 4th. 4 new members were joined the ERT. Discussed the need for a ERT line item in the budget

6:28pm Mickey made a request for $250 line item for ERT needs in budget/ Lou 2nd - **Approved**

 Approval is only for making the request to finance committee

6:29pm discussion on meeting scheduling with other committees, etc

 Pastor Jason extended his thanks

 Kathy requests later time frame

6:30pm Brady made motion to adjourn meeting/ Lou 2nd - - **Approved**

**\*\*Next meeting March 17th – 1700 hours\*\***