

KUMC Board of Trustees
Meeting Minutes
April 19, 2021, 6:00 pm, Held via Zoom

Attendees: Paul Anderson, Laurie Ballard, Jessica Coleman, Mickey Shelley, Brady Sterchi, Earl Teague, Lou Tiner, Wayne Ward, and Bob Whetson

Others: Pastor Jason Valendy, Joey Gillaspy (Facilities), and David Burke (Lay Leader), Cathy Dill (Director of Serving Ministries)

Meeting called to order at 6:01 pm

Opening Prayer - Pastor Jason

The March meeting minutes were unanimously approved.

New Business

Resource Center Clothing Center

Cathy Dill, Director of Serving Ministries, presented to the Board a proposal for a new Resource Center Clothing Closet. Cathy explained the Resource Center has grown a lot since it began serving the community. The food pantry has continued to operate under Tarrant County Covid restrictions. The presentation was made in order to bring awareness to the Board of the request of space utilization and updates needed to accommodate the clothing closet.

In meeting with local school counselors and social workers, the greatest need expressed was for clothing. Other clothing options in and around the Keller area, including Stepping Stones and Community Storehouse, are not able to keep up with demand or are for specific school districts / areas. The proposal has been made to transform the space previously used as the District Office into the Clothing Closet. Funding is available to make the purchase for necessary equipment, such as shelving and racks. Additionally, the equipment could be installed via several Eagle Scout projects.

The Board raised the following questions on the project (answers included where available during the meeting; more investigation is needed on some):

- What is the ongoing cost to sustain?
Cost should be minimal, such as new socks and underwear purchases. No recurring building costs expected.
The Board would like to learn if there are any other additional ongoing costs and see a more detailed plan for ongoing costs.
- Has the decision been made and who does it to determine the future use of the former District Office and to abandon that for revenue?
This would need to be determined by Church committees. Ministry Council and Trustees have oversight of property.
- Who determines eligibility? Who are we serving? How do they qualify?
- What will be the Clothing Closet schedule? Are volunteers available?
Initial focus 1 day/wk. UMW volunteers ready to staff that day.

- What are the qualifications for help with clothing needs? Could be overwhelmed or underwhelmed.
Community storehouse is willing to provide donations to help get started. Open to the congregation to make donations, before opening to the community.
- How will the collection of donations work? How will the quality of the product be determined? Who can donate? What is the expectation of what we can receive?
- What is the expectation of open, if approved?
Hope for August 1 before school starts.

Discussion proceeded on whether the Trustees would want to seek a renter for the office space. It was noted that some materials we may already have and may be able to get donated. Lou Tiner will be the Trustee lead on the Resource Center Clothing Closet. The Board asked that Cathy provide the following additional information:

- Ongoing cost plan
- Detailed startup cost plan
- Donation plan
- Timeline

No action was required of the Board on the proposal at the meeting. However, there was a sense of urgency communicated in order to have the Clothing Closet available before school starts.

Discussion and evaluation of beekeeping on KUMC property.

Beehives are located on the church property behind the goat barn. In 2019, BoT approved the addition of beehives at the request of community gardeners. The beehives elicited no complaints until the last month. The Church received in March of this year, a written complaint from a grounds crew member stung multiple times and sustained an elbow injury as a result. KUMC filed with their insurance company due to the volunteer being injured on property while volunteering. It was then discovered that half a dozen people have sustained bee stings, but it is unclear if all of those were due to the beehives on the property.

The beekeeper explained that the majority of hive was lost with the freeze in February of this year. The beekeeper moved a wild hive into the beehives afterward. After notice of the incident with the grounds crew, the beekeeper removed and relocated the queen from the wild hive, and then replaced with a domesticated queen.

The Board discussed the options of either removing or relocating the beehives. The Community Gardeners have stated they have seen a positive benefit of the beehives to the gardens. A Trustee asked about the honey production which was agreed the Church would have a share in. The beekeeper had explained the hive never was mature enough and it may be at least another year now before honey is produced. It was of utmost concern for everyone's safety that the Board unanimously voted to have the beehives removed from the Church property.

Bob Whetson will follow up with both the beekeeper and the Community Gardeners to notify them of the Board's decision.

As of May 4, 2021, the beekeeper was contacted. Bob reached out to the community gardeners and informed them of the board's decision to remove the hives

Facilities Director Report and Landscaping update – Joey G.

Joey Gillaspay provided his Facilities report. The Facilities expenses continue to be under budget. Access to the crawl space in FLC was discovered.

The Church garage sale is scheduled for May 1 and they are looking for volunteers. (Note that the garage sale was postponed due to weather.)

Joey provided a landscaping update. Some trees have died and some are slowly coming back after the February freeze. The plan is to continue waiting on some of the trees and shrubs to see if they come back. Some shrubs, such as the Indian Hawthornes, have died and will need replacing. Tree trimming around the property is in the near future.

Existing Business

FLC foundation update – Bob W.

Bob Whetson provided a summary and recommendation for FLC foundation repair. Four foundation companies performed onsite inspections of FLC. Three provided bids. Bids proposed stabilization as opposed to returning walls to their original location. The Board discussed the bids, warranties, and limitations.

The timeframe of repair was 2-5 days. Therefore, repairs would need to wait until Building Blocks is done for the summer. Additionally, the Board would need to consult the church calendar to ensure that the building is clear. It was noted that VBS and summer theater workshop were on the summer schedule.

The Board unanimously voted to move forward with the PermaPier bid. Bob to take it to the Finance committee.

Playground sun screen update – Lou T.

Lou Tiner provided a summary and recommendation for the playground sun screen installation. The Board discussed the advantages and disadvantages of each option presented. Considering the Building Blocks hours of operations, approximately 9 am - 2:30 pm, the full shade option was preferred. Timing of the sun shade was not certain and may be installed after the current school year. The Board discussed questions of maintenance, weather, and wear-and-tear. No additional maintenance needs were noted. The sun shades were known to withstand a reasonable amount of wind and small-sized hail. It was noted that the sun shade could be included in the Church insurance policy after installation.

The Board discussed funding of the sun shade. Two donations are available to cover \$12,000. The Trustees budget would need to cover an additional \$10,000 which is not currently budgeted. The Board unanimously approved to take the additional funding request to the Finance committee.

Drainage project update – Mickey S./Laurie B.

Bids for the drainage projects from R&O Landscaping were provided via email (see attached). The scope was narrowed down to 3 projects with the highest priority.

1. Front of sanctuary main entrance

- Currently, a concrete gully directs water to flow in front of steps. There is a need to get that water into the parking lot. R&O proposes to dig a trench, line with weed barrier and rocks, and install a French drain to redirect water to the curb line and out to the parking lot.

- It was noted that drainage issues at the south entrance to FLC should be resolved if water from the sanctuary front entrance can be redirected to the parking lot. Additionally, trenching has mitigated this somewhat.
- 2. North side of FLC,
 - Currently, there is a gap between the FLC north wall and sidewalk where downspouts empty. R&O proposed cutting it out, reslab over, and tie in downspouts into the main drain line.
- 3. Southwest corner of parking lot.
 - There is pooling of water in this location. R&O proposed to trench and direct water through the curb line and into a city drain at that location. The trench will be constructed similar to the one proposed at the sanctuary front entrance.
 - In a meeting with City of Keller engineers, it was advised there were no legal concerns with directing the water to the existing city drain. It was noted that the Keller ISD owns the property just on the other side.

The Board noted that two additional bids similar to the aesthetic and process of that received from R&O would be required.

Rear patio railing installation – Joey G.

The rear patio railing has been installed, welded, and painted. Facilities is now looking for boots to put over railing feet.

Kitchen appliance update – Jessica C.

Jessica Coleman met with Joey, Kristin Springer, and Nancy Smith to discuss kitchen appliance requirements and preferences. Two quotes were received for equipment and installation. A third quote will need to be obtained. The quotes and recommendations will be presented to the Board via email as they are obtained.

The Trustees joined together in a closing prayer.

The meeting adjourned at 7:50 pm.