

Keller UMC Board of Trustees
Zoom Meeting Minutes
December 15, 2020 5:00pm

Meeting convened at 5:00pm

Attendees: Present: Lou Tiner, Jason Valendy, Bob Whetson, Becky Parks, Jessica Coleman, David Gerig, Brady Sterchi, Joey Gillaspay, Kathy Ezell (Earl Teague arrived at 5:30pm)

Jason opened in prayer and it was adequate.

The Board of Trustees unanimously approved the November minutes after Becky's motion and Bob's second.

Bob spoke to current revisions to the Trustee budget proposal. Lou and Bob shared they spoke on the 19th with revisions to the budget that was shared with the Trustees.

- Moved some 2021 items into 2020 (6k hybrid worship enhancements, 2k for security cameras, pre-purchased janitorial supplies).
- Reduced 2021 budget line items based upon 2020 run rate (repairs down to 30.5k, maintenance supply down to 17k, landscaping down to 43k).
- \$2,500.00 feasibility study added for irrigation well saving 48k on the well project proposal.
- Removed the Trustee reserve fund for 2021 in light of the cash management strategy adopted by the Finance Team. \$20,000 in foundation repair but based upon a sub team of Trustees that 2021. Paragon firm contacted to consider the foundation repair. This firm's assessment is still out and KUMC is waiting for a response.
- In total 2021-budget proposal \$384,000.

Revised budget proposal conversation

- \$5,000 for HV/AC repairs and 35k for HV/AC replacement. Four of the HVAC units in the FLC are original and need to be replaced in the near future. \$35,000 for two of the four HVAC unit replacements. The 5k for repairs are for the other units around the building. The thought would be the Trustees to replace two units in FLC in 2021 and 2 units in FLC in 2022.
- Currently there is no stove or oven in the kitchen, and the 2021 budget reflects the purchase of this equipment (\$7,000). Another line that is for maintenance of equipment (\$1,000).
- Questions for clarification on the cash reserve being kept by the Finance Team. The cash management strategy was unpacked (basement, floor, ceiling). Rather than have every department having their own reserve, the finance team is keeping a cash management plan to absorb things that pop up.
- \$12,000 in maintenance and repairs to main building
- Other trustee priorities, \$8,000 for other projects not yet identified that may come up in the coming year 2021.

- Lou shared that he spoke with Melanie Grice. She said that the Finance Team asked the Trustees to reduce their budget by 100k, the Trustees have done just that. In light of what is coming from other departments, she does not anticipate more requests from the Finance Team toward Trustees to cut budget proposals. If more cuts are required then that can come from Finance team and what Trustees has is a good one.
- 2021 budget is around \$384,000, through the end of November \$342,000 spent in these same lines in 2020.

Motion made to recommend the revised 2021 budget of \$384,000 made by Lou Tiner, seconded by Bob. Vote called and adopted 7-1.

The drainage project updated presentation was added to the minutes as addendum.

Question asked about protecting the electrical boxes from Paul, Lou addressed this concern from a safety standpoint. Railing will be added to the north side of the new slab behind sanctuary.

The Budget to Actuals presentation was added to the minutes as an addendum. It is projected that Trustees will be around 90% of the 2020 budget or lower.

The trustee goals for 2020 review presentation was added to the minutes as addendum.

Words of thanks given to Facilities crew and the Trustees for the work done this year.

Words of thanks from Lou as chair to the board

Words of thanks for Lou Tiner, David Gerig and Trustee members for the work not just of the board, but of the creation and rebuilding of the Trustee board as KUMC moves from a single board model to a standing committee model.

David Gerig closed in prayer. It was a good one.